

# Brookridge HOA

106 Regency Blvd.

Greenville, NC 27834

Phone: 252.329.7368 Fax: 252.355.9641

www.russellpm.com

## Tenant Information Sheet

If you rent your home, please complete the following information about your tenant(s). Please also provide a copy of the lease. This form and the lease should be returned to:

Russell Property Management

106 Regency Blvd.

Greenville, NC 27834

Email: [amber@russellpm.com](mailto:amber@russellpm.com)

Today's Date: \_\_\_\_\_ Lenght of lease: \_\_\_\_\_

Address: \_\_\_\_\_

Homeowner's Name & Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone #'s: \_\_\_\_\_

IS THIS AN INVESTMENT PROPERTY OR DOES A FAMILY MEMBER RESIDE IN THIS UNIT?

Circle correct answer above.

Tenant Name(s):

1. \_\_\_\_\_ Phone: \_\_\_\_\_

2. \_\_\_\_\_ Phone: \_\_\_\_\_

3. \_\_\_\_\_ Phone: \_\_\_\_\_

4. \_\_\_\_\_ Phone: \_\_\_\_\_

Tenant Vehicle Information:

Vehicle #1    Make: \_\_\_\_\_    Model: \_\_\_\_\_  
                  Tag #: \_\_\_\_\_    Color: \_\_\_\_\_

Vehicle #2    Make: \_\_\_\_\_    Model: \_\_\_\_\_  
                  Tag #: \_\_\_\_\_    Color: \_\_\_\_\_

Do you have a pet? Yes or No

Please make sure to give all tenants a copy of the Association by-laws and rules/regulations. Should the tenant fail to abide by said documents, the individual homeowner will be held responsible.