

Kittrell Duplexes Homeowners Association Inc.
Board Meeting Minutes

April 22, 2021

Meeting held virtually via GoToMeeting

Meeting called to order at 6:05 pm. Quorum was established with two of three Directors present. Those present included Caroline Carrothers (President), Gopal Krishnan (V.P.), and Chelsey Bennett (Community Association Manager). Alejandra Garzòn was absent.

Adam Marshall from Law Firm Carolina spoke with Board members regarding draft of easement agreement for monument sign installation.

Minutes from previous Board meeting, December 7, 2020, were reviewed and approved as submitted.

Financial reports as of March 31, 2021 were reviewed.

Current list of open violations were reviewed. Board agreed to monitor any issues noted with vehicles driving over grass at driveway ends; letters will be sent only for serve damages.

Board agreed to put entrance sign monument on hold for the time being due to increased materials cost. When/if materials cost is not inflated, Board will continue to pursue project, beginning with homeowners at 2300 B Chavis Dr signing easement agreement. Suggested edit to the agreement is to include information about electrical and flowers as these may be added in the future.

Meeting adjourned at 6:45 pm.

Next Board meeting scheduled for July 15, 2021, 6:00 pm at Russell Property Management.

*After the meeting adjourned, Caroline Carrothers submitted resignation. Interest persons will be collected for the Board to appoint someone into the vacant position for the remainder of the term,