

# Homeowner Association Concern Form

Association Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Nature of Concern:

- |  |  |                                   |
|--|--|-----------------------------------|
| <input type="checkbox"/> Landscaping       | <input type="checkbox"/> Roofing                       | <input type="checkbox"/> Painting |
| <input type="checkbox"/> Irrigation        | <input type="checkbox"/> Lighting                      | <input type="checkbox"/> Noise*   |
| <input type="checkbox"/> Pool              | <input type="checkbox"/> Parking                       | <input type="checkbox"/> Other    |
| <input type="checkbox"/> Pets*             | <input type="checkbox"/> Dumpsters                     |                                   |
| <input type="checkbox"/> Street/Walk/Drive | <input type="checkbox"/> Exterior Building Maintenance |                                   |

Explain Below: **Please be specific as possible**, including (when necessary) building numbers, street names, etc to help assist in locating the problem.

\*These concerns require a specific address of violator to be provided in order for any action to be taken.

---

---

---

---

---

---

Sign and return this form to Russell Property Management, 106 Regency Blvd, Greenville, NC 27834, fax it to 252-355-9641, email to HOAadmin@russellpm.com or HOA Manager, or drop it off at our office. Your concerns will be passed along to the appropriate person/s. Please retain a copy of this form for your records. Additional forms are available upon request.

Name: (Please Print) \_\_\_\_\_

Signature: \_\_\_\_\_ Property Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Comment Form Received by RPM: (Date) \_\_\_\_\_

Received By: \_\_\_\_\_ Handled By: \_\_\_\_\_

Action Taken: \_\_\_\_\_

Refer to board at monthly meeting (Date) \_\_\_\_\_

Referred to committee chairperson: \_\_\_\_\_ Date: \_\_\_\_\_

Comments:

---

---

---