

Locksley Woods HOA

Board Meeting

01/11/24

1. Meeting called to order by HOA president Danny Smith at 05:37 p. m.
2. Establishment of quorum.
3. Members present:
  - Cali Hardee-Russell Property Management
  - Danny Smith
  - Logan Simmons
  - Robin Kee
  - Andrew Rowland
  - Sandy Conklin
  - Linda Hall
  - John Lynch
4. Motion made and seconded to approve prior meeting minutes for 12/14/2023. All in favor.
5. Locksley Woods's insurance policy is up for renewal on March 15, 2024. Cali Hardee-Russell Property Management representative is reaching out to other insurance companies for their comparative rates, in hopes of better rates.
6. Locksley Woods's board members are planning to meet with Greenville Police Department about placing no trespassing signs in our neighborhood.
7. There have been several items that were picked up on the monthly inspection tour that are in violation of the fire code. The stairs on each end of the buildings are not to be used for storage of any items. If any items are found they will be disposed of. Cali Hardee will send out an e-mail to all homeowner's concerning not storing anything under the stairwells.
8. The installation of the squirrel cages on our buildings will begin January 15, 2024.
9. The discussion concerning gutter guards on our building were tabled until next meeting in February 2024.
10. Motion made and seconded to approve invoice # 102, at a price of \$950.00. This invoice includes the removal of approximately 72 small bushes or shrubs, along with 13, large bushes or shrubs along with trimming back 2 Japanese Spindle bushes in front of building 2229. All in favor.

11. Motion made and seconded to approve invoice # 103, at a price of \$650.00 to remove evergreen shrubs in front center of building # 2235 along with their disposal and stump grinding as needed.

12. Meeting adjourned at 07:23 p. m. by HOA president Danny Smith.

Next meeting scheduled for February 8, 2024, at 05:30 p. m at RPM

Respectfully Linda Hall

Locksley Woods HOA

Board Meeting

02/08/24

1. Meeting called to order by HOA president Danny Smith at 05:30 p. m.
2. Establishment of quorum
3. Members present:  
Cali Hardee-Russell Property Management  
Danny Smith  
Logan Simmons  
Robin Kee  
Andrew Rowland  
John Lynch  
Linda Hall
4. With the increasing price of Locksley Woods HOA insurance policy, the board met with representative Jeff Fisher and Norm Bryant of the Towne Insurance Company. We are presently insured by Travelers Insurance Company. Mr. Fisher and Mr. Bryant gave the board valuable information about the statewide increase and discussed co-insurance. They said it was best to stay with an insurance company at least three years before getting new bids.
5. Cali Hardee, Rocky Russell Property Management representative, will contact our lawyers and inquire about the legality of placing liens against properties for not paying acquired fines. She is also reaching out to find what is required for special assessment for cable.
6. Motion made and seconded to not proceed with Solitude Lake Management to remove organic material around the pond dam.
7. One pool camera had to be replaced along with an additional camera to be placed near the dumpster close to building 2231.
8. With the aging of our community the board is looking at replacement costs of our building roofs.
9. Locksley Woods's damage fee assessments will be assessed back to the homeowners.
10. Meeting adjourned at 07:33 p. m. by HOA president Danny Smith

Next meeting scheduled for March 14, 2024 at 05:30 p.m. at RPM

Respectfully Linda Hall

Locksley Woods HOA  
Board Meeting  
3/14/2024

1. Meeting called to order by HOA vice-president Danny Smith.at 5:28 p.m.
2. Establishment of quorum.
3. Members present:  
  
Cali Hardee – Russell Property Management  
Danny Smith  
Robin Kee  
Logan Simmons  
Sandy Conklin  
Andrew Rowland  
John Lynch
4. An officer from the Greenville Police Department was present to discuss a Trespass Agreement that would allow patrol units to perform patrols in our neighborhood. Trespass signs will need to be acquired and posted in prominent areas. The officer also discussed with the Board other safety measures that could be utilized. Most noted is the suggestion of more cameras.
5. Review meeting minutes from 2/8/2024.
6. Cali Hardee, of Russell Property Management, will continue to update the Board on lien processes.
7. The Board is receiving quotes to replace roofs throughout. Discussion on how to pay for roof replacements will be ongoing and is a priority.
8. The pool maintenance contract for summer 2024 was approved.
9. Reimbursement to Board member for webinar attendance was approved.
10. Meeting adjourned at 8:05.

Next meeting scheduled for Thursday, April 11<sup>th</sup>, 2024, 5:30 pm at RPM.

Robin Kee

Locksley Woods HOA

Board Meeting

April 11, 2024

1. Meeting called to order by HOA president, Danny Smith at 05:31 p. m.
2. Establishment of quorum.
3. Members present:  
Cali Hardee-Russell Property Management  
Danny Smith  
Robin Kee  
Linda Hall  
John Lynch  
Sandy Conklin  
Andrew Roland  
Logan Simmons by phone
4. Motion made and seconded to accept the previous meeting minutes. All in favor.
5. Judson Ames with Schwab spoke with the board about different options that are available to invest our reserve account for the Locksley Woods HOA. He stated that investment time ranges from one year to five years. No minimum amount to be deposited. Mr. Ames also spoke about treasury bills that have no restrictions, the interest ranges from 5.5% for 3 months, 5.15% for one year, and 4.8% for three years.
6. The discussion over roof repairs and the cost of replacing shingles from previous storms was discussed since the summer months are upon us and not knowing what storms we may be hit with. Cali Hardee, our representative from Rocky Russell Property Management is reaching out with different vendors for how much the bids are running to replace damaged roofs.
7. Motion made and seconded to replace two broken mail boxes due to damages at a cost of \$2,280.00. All in favor.
8. Motion made and seconded to place a \$100. 00 a day fine for any violation notice that is not corrected within five days of receiving notification from Cali Hardee, our HOA representative. This complaint can be left open for a year in case the offense occurs again. All in favor.
9. The board has discussed and decided to place hangers on the doors of all residents of Locksley Woods and King Richards Court when important information needs to be shared, along with letters.
10. Meeting adjourned at 07:22 p. m. by HOA president Danny Smith.
11. Next meeting scheduled May 9, 2024 at 5:30 p. m. at RPM

Respectfully Linda Hall

Locksley Woods HOA

Board Meeting

May 9, 2024

1. Meeting called to order by HOA president, Danny Smith at 05:42 p. m.
2. Establishment of quorum.
3. Members present:
  - Cali Hardee-Russell Property Management via phone
  - Danny Smith
  - Logan Simmons
  - Andrew Roland via phone
  - John Lynch
  - Robin Kee
  - Sandy Conklin
  - Linda Hall
4. Meeting held at Sandy Conklin's home due to Cali Hardee-Russell Property Management representative, leaving work due to feeling ill.
5. Motion made and seconded to accept meeting minutes from April, 11, 2024, with the change of wording in line 8 of damage-fee assessment to violation notice. All in favor.
6. The HOA board discussed that since the replacing of regular light bulbs at 60 watts to the wafer lights which pull 9 watts, there should have shown a larger saving on the electric bill than what was shown on the statement. Cali Hardee is calling Greenville Utilities and requesting an energy audit for the Locksley Woods and King Richards Court 23 building complex.
7. Motion made and seconded to maintain a \$40,000.00 dollar amount in the operating account and excess will be put in escrow. All in favor.
8. Bennett's Irrigation Service turned in a statement for work done on May 04, 2024, which included work done on the system at buildings 2205, 2213, 2223, 2225, 2229, 2400, 2420, which totaled \$1,122.43 Motion made and seconded that any statement that exceeds \$500.00 going forward with any contractors will have to be approved by the HOA board members before they proceed with the work. All in favor.
9. Motion made and seconded not to allow any homeowners to put sealant on their parking spaces. All in favor.

10. Locksley Woods HOA board discussed the need to pressure wash the buildings due to pollen accumulation. The gutters along the tree lines are full of pine straw and need to be cleaned out as well. The board will revisit this next month.
11. Motion made and seconded to accept the bid with our landscaper to replace the flowers in the entrance bed with brown chocolate mulch, 8 boxwoods and a Sunshine Ligustrum at a price of \$540.00. All in favor.
12. Motion made and seconded for Danny Smith, HOA president to replace the washed out rocks for units 2229C and units 2225B & 2225C at cost of rocks. All in favor.
13. Cali Hardee, Rocky Russell Property Management representative is getting bids for roof replacement cost as well as bids for gutter cleaning.
14. The Locksley Woods community pool will open on May 25, 2024.
15. Meeting adjourned at 07:37 p. m. by HOA president Danny Smith.
16. Next meeting scheduled June 13, 2024, at 05:30 p. m. at RPM

Respectfully Linda Hall

Locksley Woods HOA  
Board Meeting  
6/13/2024

1. Meeting called to order by HOA President Danny Smith.at 5:31 p.m.
2. Establishment of quorum.
3. Members present:  
  
Cali Hardee – Russell Property Management  
Danny Smith  
Logan Simmons  
Robin Kee  
Sandy Conklin  
Andrew Roland  
John Lynch  
Linda Hall
4. Motion made and seconded to approve minutes from May 9, 2024. All in favor.
5. More discussion was had on requirements needed to move forward with roof replacement.
6. Cali Hardee, of Russell Property Management, has requested an energy audit that will take place soon. This is to follow up on savings expected after the installation of wafer lights.
7. Motion made and seconded to approve RPM requesting the highest available interest on the escrow account at bank as discussed with the bank representative. All in favor.
8. Motion made and seconded to approve the treatment for weeds and red ants throughout the property. All in favor.
9. Motion made and seconded to approve plumbing repair at pool shower. All in favor.
10. Meeting adjourned at 7:08.

Next meeting scheduled for Thursday, July 11th, 2024, 5:30 pm at RPM.

Robin Kee





Locksley Woods HOA

Board Meeting

August 22, 2024

1. Meeting called to order by HOA president Danny Smith at 05:31 p. m.
2. Establishment of quorum.
3. Members present:  
Cali Hardee-Russell Property Management representative  
Danny Smith  
Robin Kee  
Andrew Roland  
John Lynch  
Sandy Conklin  
Logan Simmons  
Linda Hall
4. Motion made and seconded to approve minutes from July 25, 2024, meeting with the amendment that the HOA board has been discussing roof repairs since their February 08, 2024 meeting, due to the importance of this issue. All in favor.
5. Violation hearing was scheduled for unit                      No one attended.
6. The board discussed the need to power wash all the buildings. It is tabled till next year.
7. Motion made and seconded to pay Blue Ridge Pressure Washing to remove pine straw/debris off roofs/clean downspouts-\$55/building=\$1,265(Gutter guards that are across the gutters are permanent, and not meant to be pulled up). All in favor.
8. Motion made and seconded to pay Bobby's quote to remove netting around the pool at a price of \$300.00. All in favor.
9. The retaining wall near building 2209, has sediment running through it. Cali Hardee-Russell Property Management representative, will get quotes for repairs.
10. Motion made and seconded to go forward using Law Firm Carolinas for any legal questions or matters. All in favor.
11. Locksley Woods HOA board continues to discuss the need for building roof repairs, and replacements, along with the costs associated with this project.
12. Locksley Wood's pest control contract is in review due to new management.

13. Cali Hardee is sending a certified letter to owner of unit \_\_\_\_\_ to take pictures of what appears to be the remnants of a fire near the window during monthly inspections. Cali Hardee will send someone out to take pictures for possible wiring damage.

14. Meeting adjourned at 07:10 p. m. by HOA President Danny Smith

Next meeting schedule for September 12, 2024, at 5:30 pm at RPM

Respectfully Linda Hall