

## Williamsbrook East Townes HOA Meeting Minutes

5/25/16

6:00pm

- Call meeting to order at 6:00 pm
- Board notified RPM that C5 is owned by  but tenant lives there
  - Unit is currently listed as "Owner Occupied"
- RPM will look into April 2016 \$125 landscaping charge
- Went over delinquent payment policy
  - Board approves RPM to send out demand letters
- Board approved Rules & Regulations
  - Can take out visitor and handicap parking since there is none on property
  - Policy will be emailed, mailed, and hung on doors, as well as website
  - Inspector will issue violations
- RPM will contact landscaper to keep back drain adjacent to C1 clear of all debris for proper drainage
- RPM will get bids for new pine straw along fence
- RPM will send out a letter to Lynn Evans to address litter, bottles, etc. in empty lots
- Board scheduled next meeting with RPM on August 10, 2016 at 6pm
- Board's concerns:
  - Towing signs enforced
  - Issue with needed "no parking" marked adjacent to C1 in emergency lane
  - Bushes behind units need to be trimmed
  - Get bids for pressure washing
  - Tag vehicles that haven't moved
  - Investigate installation of emergency/motion light in area adjacent to C8
  - Request for Greenville Police Dept. to patrol area
- Adjourned meeting at 6:40pm