

Windy Ridge Homeowner's Association
106 Regency Boulevard Greenville, NC 27834
Request for Reservation/Responsibility Form

In making this reservation for rental and use of the Windy Ridge Clubhouse, I personally assume responsibility for the proper use, care of the facility, grounds, for any, and all damage that may occur during the hours of reservation. (No tacks or tape allowed on windows and walls.)

I shall be in attendance throughout the function. The Clubhouse facility and parking lot will be cleaned and left in good condition by 10:30 AM the following day. I understand my deposit will not be refunded until the Clubhouse has been inspected, found in good condition and key returned.

The residents of Windy Ridge will call the police if noise exceeds the acceptable level. Violation of the City of Greenville Noise Ordinance will result in a \$100 citation.

There should be no music after midnight. No music should be heard from outside the Clubhouse.

No loitering in the parking lots, streets, or dumpster areas during or after the event.

No guns or weapons.

No drugs.

No DJ's, Bands, or any amplified music system. The only acceptable option are the Bluetooth portable speakers.

Date of Reservation: _____ Hours of Use: _____

Event: _____ Number of Attendees: _____

Security Deposit: \$350 must be Cashiers check or money order

Clubhouse Usage Fee: \$100 for residents
\$350 for non-residents (must be cashiers check or money order)

Reservations are tentative until usage fee is received. Deposits are due 30 days prior to the reservation date. If a reservation is cancelled, three (3) weeks prior to the reserved date, excluding the month of December, when the cancellation grace period is only 3 days, the usage fee and security deposit will be returned. If the reservation is not cancelled, the usage fee will not be returned; only the security deposit will be returned. A minimal of \$150 will be charged for any cleanup required after 10:30 AM.

Signature of Responsibility Party: _____ Address: _____

Date: _____

Signature of HOA Manager: _____

Date: _____